



## ZAMBIA WATER FORUM AND EXHIBITION

11<sup>th</sup> - 13<sup>th</sup> JUNE, 2024

MULUNGUSHI INTERNATIONAL CONFERENCE CENTRE

THEME:

*“Closing the gap: Working towards the attainment of the sustainable development goals (SDGs) targets”.*

### FOCUSED SESSION REGISTRATION FORM

#### Personal Details

Company/Organization			
Contact Person			
First name/Surname			
Position:			
Address:			
City:		Country:	
Telephone:		Mobile:	
Email:			

#### Focused Sessions

Organizations/Companies wishing to convene a focused session during the forum will be charged a fee of **ZMK 100, 000 for 3 hours**. The paid session can be spread over a period of 3 days or held in one session.

**Please indicate the hours (1-3 hours)**

<b>DAY ONE</b>	
<b>DAY TWO</b>	
<b>DAY THREE</b>	

**NOTE: Kindly refer to the ZAWAFE Concept note and Call for papers for further guidance on convening sessions.**

## Terms and Conditions

Payment details (Payment of registration & field trip fees **MUST** accompany this form) Payment Method - Please tick appropriate box

- Cheque/Draft enclosed. Cheques must be made payable to NWASCO or ZAWAFE**
- Credit Card in US Dollar or Euro**
- Cash**
- Bank Transfer**
- Mobile Money Transfer**

### Bank Details:

Account Name: Zambia Water Forum and Exhibition

Bank: Citibank Zambia Limited

Account No: 0000 251095201

Swift codes: CITIZMLU

Sort code: 030001

#### 1. Accommodation

Each delegate is responsible for their own accommodation arrangements (making reservations, negotiating rates and making payments). However, for any help you may require, please contact the event managers.

#### 2. Substitutions and Registration cancellation policy

If you are unable to attend, you may nominate another person as a substitute 4 weeks before the events; if substitution is not possible then cancellation charges will apply. Cancellation of registration must be notified in writing to the Zambia Water Forum and Exhibition Steering Committee, 50% of the paid amount will be forfeited upon confirmation of cancellation.

#### 3. Insurance

It is the responsibility of delegates to ensure the safety of personal property, ZAWAFE will not be held liable for any loss, liability or damage to personal property.

#### 4. Registration;

1. Email this form to [zambiawaterforum@gmail.com](mailto:zambiawaterforum@gmail.com)
2. Contact the forum secretary on +260 972 560 621/+260 211 226941/+260 971591498
3. Visit our website ([www.zambiawaterforum.org](http://www.zambiawaterforum.org))

**Agreement to terms and conditions:** I wish to register for the Zambia Water Forum and Exhibition and acknowledge the registration terms including the cancellation policy.

*Signature*

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**Full payment must be made by 31<sup>st</sup> May, 2024.**